



Cart Use and Operation

Cart Safety

A cart compliance coordinator should be identified and should work within the security or safety committee. His/Her job is to approve all cart permits, inspect carts/scooters, monitor compliance and investigate all incidents of property damage or personal injury involving carts.

There should be an orientation meeting for operators where routes, rules, regulations, liability insurance, and other requirements will be discussed. Attendance should be required and documented. Every person operating a cart must attend this orientation meeting under the direction of a designated cart compliance coordinator.

A cart driver's license should only be issued upon attendance and successful completion of the meeting. The driver's license should be required to operate the golf cart on fairgrounds.

Carts should be required to display a current operating permit, provided by the security committee or other designated department. Carts/scooters without permits should be removed from the premises. A cart permit is a privilege. Irresponsible operation of a cart or scooter should result in loss of this privilege.

Sample Utility and Golf Cart Rules

1. Concessionaires operating carts must provide proof of liability insurance on each scooter operating on-grounds.
2. Concessionaires are responsible for supplying their own carts.
3. Carts must have keyed ignition locks.
4. Carts are permitted for business and service needs only - not for personal convenience.
5. Where possible, service to concession stands should be made from the back or side, leaving the front open to the public.
6. No cart or scooter will be allowed on vendor row pedestrian paths during operating hours.
7. No cart or scooter will be allowed in buildings at any time.
8. The pedestrian has the right of way at all times, except in emergency situations. There will be no honking the horns to move pedestrians.
9. No cart/scooter may be operated by or contain a passenger if that person is intoxicated or under the influence of an illegal controlled substance.
10. Scooters shall not transport more passengers than may be seated in a designated seat. The cargo bed of a utility cart is not a designated seat.
11. The cart may only be operated from the driver's seat.
12. The cart must be driven with caution assuring the safety of the occupants and the public.

13. The cart should not be started until the occupants are safely seated and equipment, if any, has been properly secured. (refer to the special needs section for customers in wheelchairs, walkers, or using oxygen cylinders)
14. Prior to starting the motor, the driver should check to see if the golf cart is in forward or reverse gear, and make the required adjustments if necessary. Further, the driver should ensure the path of intended travel is clear before starting the golf cart.
15. To prevent falls from the golf cart, occupants must remain seated when the golf cart is moving and must keep all parts of their bodies INSIDE the golf cart.
16. To avoid possible injury to an inattentive passenger and/or damage to the golf cart, the driver should avoid sudden starts and stops.
17. To avoid the possibility of losing control of the golf cart the driver should drive at a safe speed and further reduce the speed for adverse driving conditions (dark or rain). Cart speed should never be operated at speeds exceeding 15 mph.
18. Avoid making sharp turns except at very slow speeds. To turn at the bottom of a hill, go straight and turn slowly, making as wide a turn as possible without leaving the track or endangering others.
19. When stopping and leaving the golf cart, always set the parking brake, turn the key switch to OFF and remove the key, and place the forward/reverse handle in NEUTRAL.
20. Obey all posted routes.

Special Needs Passengers

Customers or employees with personal assistance equipment or medical appliances may require transport. Items may include but not be limited to: wheelchairs, walkers, oxygen cylinders, and companion dogs. Additionally, customers may require transport due to physical needs resulting from injury or disability such as braces or casts.

1. It is important that carts used have means to properly secure any assistance or medical device. Methods of securement might include wheel locks, braces, tie downs, etc. Equipment not properly secured should not be moved in a cart.
2. The cart must be capable of securing the special needs passenger. For example, a customer requiring a wheel chair may have balance or center of gravity issues that require use of both a seatbelt and shoulder harness.
3. Patient transfer requires special training. Drivers or assistants should not aid passengers in to or out of the cart if that aid requires them to support any weight of the passenger or actually lift the passenger. If more than "a guiding hand" is needed, that assistance must be provided by a companion of the passenger.

PLEASE READ CAREFULLY The information contained in this publication is not intended as a substitute for advice from a safety expert or legal counsel you may retain for your own purposes. It is not intended to supplant any legal duty you may have to provide a safe premises, workplace, product or operation.

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